



## **Image guidelines and how to name your images.**

When you are uploading images to your members gallery it is important to adhere to our guidelines.

### **Guidelines**

- **Your images must be no larger than 1mb in size. If you have an image that is larger than this, it will not be able to be uploaded to your gallery.**
- **Your images must be either JPEG, JPG, GIF or PNG. If you have an image that is not one of these file types, you will need to convert it to a supported file type.**

### **Image too large?**

If your image is too large but is a JPEG, JPG, GIF or PNG, we can recommend (but are in no way affiliated with) ImageCompressor.com > <https://imagecompressor.com/>  
- this website allows you to upload your image and use their program to significantly reduce the file size, whilst retaining the image quality.

### **Naming / Describing your artwork.**

If your image adheres to both the file type and file size restriction, you can upload this image to your members gallery. Once you have uploaded an image, you will be presented with an input field, where you are able to provide your image with a title/description. This is none mandatory but can be helpful for both visitors to the LSA website and to people searching for artwork on search engines (i.e. search engine optimisation) - and is therefore our recommendation.