



MINUTES OF MEETING OF THE TRUSTEES CONFERENCE CALL 24 April 2020

All present by way of Conference Call

Trustees Present: Paul Joyner (PJ), (Chan Uppal (CU), Alison Chantrey (AC), Meurig Hughes (MH), Tony Cartwright (TC), Soolie Burke (SB)

In attendance: Vanessa Cooper (VC) (Secretary), Mike Patrick (MP), John Boden (JB), Hilary Roberts (HR)

Apologies: David Phillips (DP)

1. Opening

CU chaired the meeting. Minutes from March 2020 approved.

2. CIO

- Lease – with solicitors. Awaiting update. TC and AC had not received anything. Confirmed we should try to get this agreed and signed up ready for move to CIO. CU would chase solicitors.
- Account – awaiting bank to open still – PJ had sent an email with update. Bank official was unable to travel to work due to COVID-19 so we would have to wait.
- CIO checklist – CU explained we need to ensure JB had the documents (insurance/utilities/account numbers) and authority to operate them ready to complete the move to the CIO when lockdown finished. TC would email/contact insurers to let them know JB was now the contact for this.

ACTION: As per note

3. Insurance policy

TC to contact insurance company to transfer authority to JB.

Business interruption insurance – JB to obtain a quote. This was not considered necessary last year and the likely premium would be high. But we should obtain a quote and discuss. The policy was due for renewal in June so we have time.

ACTION: TC/JB

4. WOS

Refund will be forwarded to artists who booked East Lodge. A full refund for room hire would be given by the LSA but not the amount WOS had deducted for the artist booking.

ACTION: JB

5. Artspace

TC was continuing to prepare ArtSpace. MH noted the newsletter gave an expectation ArtSpace would be online. TC could not give a firm deadline but would hope the edition would be available in the next 2-3 weeks.

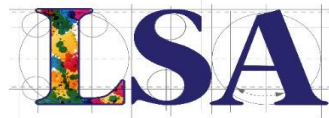
ACTION: TC

6. Grant of £10,000

This had now been received. MH raised concerns over the grant. We had cash reserves available to meet all liabilities for some time and the intention of the grants was for those businesses in difficulty who needed the money to survive. There were moral concerns with accepting this grant.

SB raised the logistics of running a gallery if social distancing continued. It would be difficult to run the gallery safely. We would revisit this as and when further guidance came from the government.

JB confirmed we had limited outgoings apart from the rent and a small amount of the utilities. We had enough to continue even if the Lodge remained closed. CU confirmed that even with the Lodge closed,



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we had £20k plus in the account and enough to survive for 3 years. This assumed no income from subs was received. JB confirmed the subs income would offset the rental liabilities.

Concern was raised about the acceptance of the grant may raise issues. The members may agree or not agree with the decision. It was proposed to leave the grant in the account and review in 3 months time when the climate was clearer. If not used, we would consider sending it back to the council. A vote was taken as to whether to send the money back. By a majority of 4 trustees to 2, the decision was made to keep the grant for now with a review in the future. The officers attending gave their opinions and were equally split on their views, with 2 wanting to send the monies back and 2 wanting to keep the monies.

7. Other business

Mo Finnessey – MH had sent an email to the family of Mo. We would look to do something after the lockdown period was over.

WDC – Jonathan Branson request for LSA image for a WDC publication. CU would email the trustees, and if they had an image, they could forward to WDC.

It was considered whether we needed to do an AGM. This depended on the move to the CIO. CU suggested an AGM to report and to coincide with the new CIO being transferred the LSA “assets”. We would see how long lockdown continued and consider Zoom meetings if need be.

8. Next meeting

29 May 2020 at 10am via Zoom.