



MINUTES OF THE MEETING OF THE TRUSTEES 25th FEBRUARY 2020

Trustees Present: Soolie Burke (SB), Alison Chantrey (AC), Paul Joyner (PJ) (Acting Chair), David Phillips and Chan Uppal (CU),

In attendance: Hilary Roberts (HR) (Membership Secretary), John Boden (JB) (Treasurer), Vanessa Cooper (VC) (Secretary), Tony Cartwright (TC)

Apologies: Meurig Hughes (MH), Helen Ballantyne (HB), John Boden (JB), Mike Patrick (MP)

1. Welcome

PJ welcomed everyone to the meeting.

2. Minutes

The Minutes of the meeting held on 21st January 2020 were approved.

Items for Discussion

3. Financial Report

a. Current position

TC prepared a summary sheet which everyone had the opportunity to look at. Cash is currently £1000 less than last month due to payment of ArtSpace and Rent.

b. Update on Bank Accounts

PJ had met with Santander and reported the account application was almost complete. Next steps are a letter to Santander signed by all signatories to be sent to Santander. Signatories are: SB, HR, JB, PR and PJ.

A savings account has also been set up. All should be open and running within the next two weeks approximately. Payments into the account can be made at any Post Office counter or the auto pay-in stations within the bank, however it would cost us per transaction if we use the Bank Counter. All signatories will need to meet with the Account Manager.

PJ also requested that Santander remove everyone's contact details from their mailings.

4. Safeguarding & Safety Policies

PJ had not had time to amend therefore this will be carried forward to our March meeting.

5. CIC Approval – Next Steps

a. Transfer and Reassignment of Lease

CU had contacted WDC, their solicitor is currently away. In the meantime it has been confirmed that **no signs** can be placed outside, and **no notices/signs** can be put on the railings.

For the Lease to re-assigned to the new CIC, LSA will be liable for WDC Registration and Legal fees, which will be in the region of £500. CU recommended we use a solicitor for the transfer and assignment of the Lease to the new charity. PJ keen to ensure the documents are prepared correctly so happy to use a legal representative.

DP suggested a member who works for Rollisons and is happy to speak to them about transferring and reassigning an Unregistered Lease from the old LSA to the new LSA.

ACTION: DP

b. Utility bills/insurance – TC has now provided JB will utility bills/account numbers ready for the new lease. Currently none are online.

SB happy to work with JB on these.

6. Kings High Exhibition (Financial update)



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Costs for food - £33.50.

7. **Winter Exhibition (Art at the Spa) Update**

WCC sending booking form, date set for 5th/6th December 2020.

CU spoke with Severn Trent regarding funding. Criteria would include a community aspect therefore CU hoping Painting for Pleasure will take a space and asked us to think of any other community groups that may be interested in doing so. CU will be making an application for £3,000/pa and will require stats to accompany the applications. JB to send to CU.

ACTION: CU/JB

8. **Art in the Park**

A constitution change will take place in March.

To date we have 6 exhibitors and 4 demonstrators taking places in the marquee. Exhibitors will be charged £15/item exhibited.

CU reported that two curators had come forward. Another 7 volunteers would be required.

Mention was made that the Sales Marquee would need wrapping materials but decided that as payment would need to be made at East Lodge, the wrapping of any items could be done there.

Sponsorship: CU to speak with Aspect Consulting who have previously sponsored LSA at AiTP, and also Picturesque in Warwick and Sarah Horne, Florist.

ACTION: CU

Studio holders were encouraged to exhibit outside East Lodge during Art in the Park (not all members). CU would deal with the AiTP main event, Soolie would organise the East Lodge exhibition/weekend.

9. **SPARK - Review**

All who attended from LSA agreed they would like to see this run again. PJ reported it had been informative and inspiring. It was noted that the Gaming sector in our town is now larger than places such as London and continues to grow.

PJ reported that the event was well attended with good speakers and Leamington was lucky to have WDC be so proactive in the creative community, and particularly happy that LSA was given a high profile.

10. **Members Questions**

Members questions. A query had been raised as to what the volunteers manning the LSA marquee were there to do. The concern being was it a good idea to keep selling members when current membership was big enough and we weren't catering for them. No decision had ever been made about the objectives of the LSA, at the moment we were just doing the CIO. We would keep it simple and inform volunteers to promote East Lodge and the exhibitions.

11. **Membership**

VC could not recall the reason for her adding this agenda item.

A discussion was had regarding the recruitment of new members as concerns were raised about the limited space at East Lodge for any new member to exhibit their work. Submissions are already currently restricted to one.

12. **Lee Longlands opportunity**

HR has emailed the information to everyone and will send information and photographs to HB and VC for social media and Newsletter purposes.

In total there are 16 paintings on display in the store with an expected 3-month turnover.



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13. East Lodge

SB said there was not much to report other than LSA cannot have any additional signage other than the A-Board already approved.

CU agreed to email David Guilding from WDC to negotiate about East Lodge being displayed on the direction pointing signs in the park.

ACTION: CU

14. ArtSpace

PJ had attended the last meeting and asked about cost re £600 for layout and content. Software currently used is not that user-friendly, need to look at alternatives.

DP informed the next production will be mid-April and is confident that magazine will be better moving forward.

TC enquired who the archive contact now was.

Date of next meeting is 16th March.

15. Memorial Donation

HR reported that Christin Thomas has donated the sum of £1000 for LSA to use in memory of her daughter, Arianna Alton. HR asked us to consider how to use this money effectively and in a lasting way to honour the memory of Arianna. One idea was to have a trophy for an up-and-coming young artist competition each year.

Between the meeting and production of these Minutes, HR has since been in touch with Christine who likes the idea of an annual prize in memory of her daughter, but would prefer this was offered as a sum of money or voucher for art materials rather than an engraved trophy.

Items for report.

16. AOB

PJ mentioned that Sueli Morton would like to attend our meetings but could not make a Tuesday lunchtime. He asked us to consider alternative days/times. HR was keen for us to consider this as she feels that our currently day and time excludes working members from taking a more active part. To be carried forward to the next meeting for further discussion

17. Next meeting – Tuesday 24th March, 1:00pm at East Lodge.

18. Membership

Current membership was 346