



LEAMINGTON
STUDIO *Artists*

MINUTES OF THE MEETING OF THE TRUSTEES 16th February 2017

The meeting commenced at 10 am at the Meeting Room at Deasil Art Gallery

Present:

Trustees: Kate Livingston (KL) (Chair), Tony Cartwright (TC) (Treasurer), David Haedicke (DH) (Secretary), Alison Chantrey (AC) (Membership Secretary), Soolie Burke (SB), David Phillips (DP)

Apologies:

James Callaghan (JC), Morgan Forth (MF) (Manager, East Lodge)

1. Welcome

KL welcomed everyone to the meeting and noted Apologies from JC and MF.

2. Approval of Minutes of previous meetings

The Trustees approved the Minutes for the meeting on 19th January 2017. The Trustees approved the Minutes for the Away Day meeting on 19th January 2017 with certain modifications and clarifications.

3. Treasurer's Report

TC distributed the report on LSA Financial Status 15/02/17 (see attached). The report showed a reduction in total funds available of £926 since the report on 15/11/16, primarily due to the payment of a bill for the July 2016 issue of ArtSpace. However, TC also noted that the total funds available reflect the payment of £680 for the AITP 2017 marquee as discussed at the 19th January 2017 meeting.

4. East Lodge

KL reported that she had met with the East Lodge Volunteers and that the meeting had been very positive and should result in better communications among the Volunteers and between East Lodge and the Trustees. As a result of the meeting, various Volunteers will undertake tasks that should improve East Lodge.

KL reported that she has heard from one person expressing strong interest in the position of Manager at East Lodge and will follow up with another person potentially interested in the position.

ACTION: KL

TC noted that he had determined that the computer at East Lodge works as it should but also acknowledged that users at East Lodge were having difficulty with the computer. TC will see if he can provide training on use of the computer that would alleviate the problems being experienced.

TC also agreed that he would evaluate the need for a new, inexpensive black and white printer at East Lodge and will purchase a new printer if required.

ACTION: TC

TC advised that it was important for planning to occur well in advance of group exhibitions to make the exhibitions more successful. One aspect of that would be planning and placing advertisements for upcoming exhibitions as a means of attracting a larger number of entries. The upcoming exhibition on sculpture and 3D is a case in point. For the sculpture and 3D exhibition, which includes ceramics and jewellery, the Trustees discussed identifying and contacting local sculptors and 3D artists so that they can consider making submissions to the exhibition.

In addition to the upcoming LSA exhibition, the need to register with Warwickshire Open Studios by February 28 for the upcoming Summer Open Studios event (June 17 to July 2) needs to be brought to the attention of the Members as soon as possible. The availability of five spaces at East Lodge for use for the Summer Open Studios should also be brought to Members' attention. AC said that she would put out an urgent notice to the Members bringing the WOS deadline for registration to their attention (registration to be done individually rather than through LSA) along with the availability of the five spaces at East Lodge.

ACTION: AC

KL observed that the new person taking on the position of Manager at East Lodge would be a helpful resource in addressing the needs for better advertising and other support for LSA's Annual Exhibitions.

5. Online update

TC provided a report (see attached) and update on LSA's online visibility, noting that the use of social media to expand awareness of LSA's events and exhibitions, as well as its needs for volunteers and donations, is an important element of LSA's success. The Trustees complimented TC on both his work in expanding LSA's outreach through social media and on the report presented to the Trustees. The discussion included the idea of including a preview of new issues of ArtSpace on ISSUU that would cause readers to come back to the new

issues once they were included in their entirety. DP said that he would bring this up with the subcommittee for ArtSpace and follow up with TC.

ACTION: DP

6. ArtSpace

DP reported that the February issue of ArtSpace has now been printed and was distributed on 17th February. KL asked DP to follow up on plans for providing a new issue of ArtSpace in June/July so that it is available in time for Art In The Park 2017 in early August. TC also emphasized the importance of a pre-Christmas issue of ArtSpace. DP will follow up with the subcommittee and report back to the Trustees on the likely publication schedule for ArtSpace for the remainder of 2017.

ACTION: DP

7. ArtFairs and Loft Theatre coordinator

KL noted that her hope is that the new Manager for East Lodge will be able to take on responsibility for the monthly ArtsFairs and for exhibitions at the Loft Theatre.

8. Other business

SB reported that Coffee Mornings for Members would take place on Wednesday mornings.

DH noted that he and TC will meet with Mair Evans, WDC Arts Development Officer, on 21st February to discuss the grant proposal to Warwick District Council that was not successful.

The Trustees approved a £55 expenditure for a booth at the Leamington Spa Peace Festival in July 2017. The booth will be jointly taken with Art In The Park 2017 and Warwickshire Open Studios.

The meeting adjourned at 11:45 am.

The next meeting will be on 16th March 2017 at 10 am at Deasil.