



## **MINUTES OF THE MEETING OF THE LSA TRUSTEES ON 3rd MARCH 2016**

### **Present:**

Kate Livingston (KL) (Chair), Tony Cartwright (TC) (Treasurer), David Haedicke (DH) (Secretary), Alison Chantrey (AC) (Membership Secretary), David Phillips (DP), James Callaghan (JC)

**By Invitation:** Morgan Forth (MF)

**The meeting commenced at 9:30 am at Deasil.**

KL welcomed everyone to the meeting.

### **1. Minutes of previous meeting**

The Minutes of the meeting on 21<sup>st</sup> January 2016 were approved.

### **2. Websites proposals**

TC proposed that LSA gradually shift all its web presence to a new domain name [lsa-artists.org](http://lsa-artists.org), which would be 'owned' by LSA and which would facilitate consolidating materials for LSA on a new web site. This was approved by the Trustees. To the same end, TC also recommended that Gallery 150 matters become a sub-site on the LSA web site and that no further use be made of the [gallery150.co.uk](http://gallery150.co.uk) domain name (not owned by LSA) and that the [gallery150.org](http://gallery150.org) domain name (owned by LSA) not be renewed. Both these recommendations were approved by the Trustees. There was additional discussion of changing the Facebook and Twitter sites for Gallery 150 into East Lodge sites and agreement that this should be done.

### **3. Financial discussion**

TC reported that LSA has now issued final cheques in connection with Art In The Park and has set up bank accounts for East Lodge. The nominally but not formally restricted amount of £4,000 brought over from the Gallery 150 accounts to promote studio space for use by LSA members has been deposited into the East Lodge account and that account now has a balance of £2,756. The current account now shows a balance of £2,496, the savings account a balance of £10,484 and the Paypal account a balance of £296.



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TC and AC reported that 2 people have signed up for space East Lodge for the AITP event in August and that 5 people have registered with LSA in connection with Warwickshire Open Studios' Summer Show in July. TC noted that a sixth person signing up for WOS with LSA had subsequently cancelled after realizing that there is a WOS fee as well as a LSA fee. TC noted that in future it is important to emphasize that the LSA charge is just for hire of the space and that the artists have to pay the WOS charge too.

A discussion ensued regarding payment of Membership fees on a walk-in basis at East Lodge. MF noted that this was not yet possible but that research was underway as to how to make such payments possible at East Lodge as they were at Gallery 150.

**4. East Lodge update**

MF noted that there was much interest in the studios and that one has been taken and the first month's rent paid for and two of the others are in stages of being taken and first month's rent paid. In the case of each of the studios, a deposit of one month's rent will also be due but has not yet been paid for any of the spaces.

Contract language for rental of each studio has yet to be finalized but AC will distribute the current, nearly-final draft as soon as possible. KL pointed out that the contract should commit the holder of the studio space to specified amounts of time volunteering on the management of East Lodge during its opening hours. MF noted that the details of volunteering at East Lodge are under active consideration and still taking shape.

Regarding pricing for exhibitions, the Trustees agreed that studio rental will include one exhibition by the artist for the first four artists to sign up for a studio. The Trustees further agreed that a fee of £300/month would be charged for exhibitions involving two rooms at East Lodge and a fee of £150/month charged for one room. As an incentive for potential exhibition sales, the Trustees agreed that LSA would not charge a commission for sales during the first six months of East Lodge making exhibition space available.



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TC agreed that he would update the budget for East Lodge to reflect these figures for pricing as well as updated estimates of operating expenses at East Lodge and distribute at the next meeting of the Trustees.

**5. LSA database**

KL reported that a concern had been raised that the LSA membership database was being used for commercial, non-LSA business. She reported that at no time during her time as Chair of LSA had this been the case. The membership database would continue to be used only for LSA business

**6. Spring Art Fair**

AC reported that it has been very difficult to obtain responses from those responsible for making space available at the Leamington Town Hall. As a result, little progress has been possible for organizing a spring Art Fair at the Town Hall in May of this year. AC continues to try to make the necessary contacts at the Town Hall so that appropriate space can be reserved.

**7. LSA logo**

AC led a discussion of revised suggestions for the LSA logo. The Trustees noted that choice of a logo is a difficult matter for those not experienced in logo design. DP requested the opportunity to show the current suggestions for the logo to Clive Richards and Malcolm Waterhouse on the ArtSpace team and to seek any suggestions they might have. The Trustees agreed to that and looked forward to a speedy response.

**8. Membership**

AC reported that membership now stands at 237, a continuation of the decline in membership previously noted, but that the Facebook site has 277 members.

**9. East Lodge**

TC proposed a motion by the Trustees thanking MF for all the work he had put in to prepare East Lodge open for the Grand Opening on 21<sup>st</sup> February and in managing East Lodge generally. The Trustees heartily approved the motion.

The meeting adjourned at 10:45 am.

