

LEAMINGTON  
STUDIO *Artists*

**MINUTES OF THE MEETING OF THE TRUSTEES  
20th April 2017**

**The meeting commenced at 10:30 am at East Lodge**

**Present:**

Trustees: Tony Cartwright (TC) (Treasurer), David Haedicke (DH) (Secretary), Alison Chantrey (AC) (Membership Secretary), Soolie Burke (SB), David Phillips (DP)

**By invitation:**

Chris Freegard-Elmes (CFE), Manager, East Lodge

**Apologies:**

Kate Livingston (KL) (Chair), James Callaghan (JC), Morgan Forth (MF)

**1. Welcome**

The Trustees at the meeting selected AC to chair the meeting in the absence of KL. AC welcomed everyone to the meeting and noted apologies from KL, JC and MF.

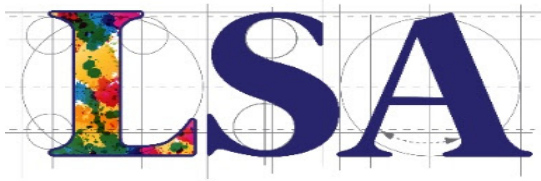
**2. Approval of Minutes of previous meeting**

Subject to modification of the draft Minutes for corrections noted by AC, the Trustees approved the Minutes for the meeting on 16<sup>th</sup> March 2017.

**3. Matters arising**

- a. **Information hub at East Lodge**—SB reported that the Notice Board in East Lodge is now fully functioning and is being read and perused by visitors. No further steps in terms of expanding the information available at East Lodge are planned at this time.
- b. **Coordination with other arts organisations**—AC distributed a grid (see attached) of local arts group at 20 April 2017, noting that it was a draft and inviting additions and suggestions to the grid by the Trustees. TC said that he would incorporate the grid in the LSA web page along with links to the other organisations' web sites and/or Facebook pages.

**ACTION: TC**



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- c. Staffing, marketing materials for table at June 2017 Peace Festival—**  
AC reviewed marketing materials used in 2016 and noted her intent to update them for 2017. She will also put a note in the upcoming newsletter asking the membership for volunteers to staff the table at the Peace Festival.

**ACTION: AC**

**4. Treasurer's report**

TC provided verbal comments on the position of LSA's various bank accounts and, with apologies, said that he would send the written report to the Trustees after the meeting.

AC noted that her meeting with the studio holders on 29<sup>th</sup> March 2017 to discuss increasing the monthly studio rental to £200 had gone constructively and that there was positive discussion of cost savings that could be realized at East Lodge. She reported that she had requested that any studio holder that would not be able to continue renting their studio once the increase was effective at 1<sup>st</sup> July give CFE or the Trustees as much advance notice as they can.

AC, as meeting Chair, and DP noted that there had been some negative feedback concerning the wisdom of increasing Membership rates beginning 1<sup>st</sup> July. The Trustees agreed that the increases would be an appropriate topic for the upcoming AGM and TC offered to draw up the rationale for use at the AGM and to circulate it for comment to the other Trustees before the next meeting.

**ACTION: TC**

**5. Membership report**

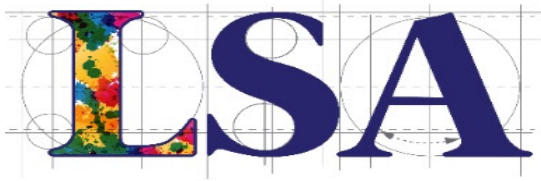
AC reported that there are 252 Members and that there are 456 Facebook 'likes' for LSA.

**6. ArtSpace**

AC reported that KL's meeting with the ArtSpace Committee had gone well and that she had been welcomed. The Trustees hoped that the ArtSpace editor would be able to attend the next meeting of the Trustees, in May.

TC reported that the VIP circulation list continues to be in process.

DP reported that he had sold several copies of the latest issue of ArtSpace for cash proceeds. Advertising opportunities continue to be determined. The intent



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is to publish the next issue of ArtSpace prior to Art In The Park 2017, and for the Christmas issue to be published in the first half of December.

TC asked if the University of Warwick had been approached regarding advertising in ArtSpace. While at this point they have not, DP said that he would ask if Karen Parker, who is preparing the East Lodge blog and who works at Mead Gallery, and the editor of ArtSpace, who is a student at Warwick, would be willing to approach the University on this matter. DP also noted, in response to a question from TC, that he would review the list of sponsors included in ArtSpace to determine if it was still accurate.

**ACTION: DP**

DP reported that the ArtSpace Committee would provide suggestions and 'teasers' for online purposes in connection with the pre-Christmas issue of ArtSpace.

**ACTION: DP**

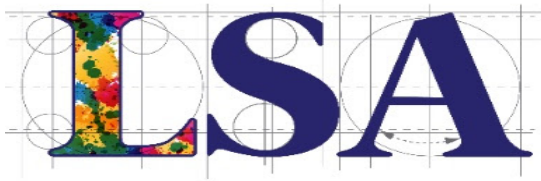
### 7. East Lodge

CFE reported that he was integrating well into East Lodge and thanked SB, in particular, for her help in that regard.

CFE distributed a list of Visitor Counts for the current exhibition on Sculpture and 3D as well as on the previous member's exhibition by Hilary Roberts and by Guy Chapman and Julie Rand. He agreed to request sales information from exhibiting artists so that this could be added to the Visitor Count statistics in forming an overall view of the benefits of East Lodge.

Tracy Csecs was the winner of the Judge's Award for the current Annual Open Exhibition of Sculpture and 3D Works.

East Lodge is fully booked for June, due in part to two spaces taken for the Warwickshire Open Studios June event. The open coffee session on 19<sup>th</sup> April had gone well. No particular feedback has been received, to CFE's knowledge, on the East Lodge blog and TC requested the Trustees to review the blog and provide feedback to Karen Parker. The calendar for East Lodge exhibitions for the remainder of 2017 is currently full.



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SB offered to contact John Holmes from Jephson Gardens about improving the Notice Board just outside East Lodge and including East Lodge information on the Notice Board.

**ACTION: SB**

**8. Art In The Park 2017**

TC reported that all LSA spaces for AITP 2017 are fully booked.

**9. ArtsFairs**

AC reported that there will not be an ArtsFair in May due to a special French Market that will be held in the Pump Room Gardens. In addition, the times for the ArtFairs will change to 9 am to 2 pm for the foreseeable future.

**10. Online presence**

TC reported that development of the LSA online presence continues.

**11. Other matters**

The Trustees voted to set 13<sup>th</sup> July and East Lodge as the date and place for the next AGM.

AC has developed a calendar that can be shared among the Trustees and will provide access to the Trustees for its use.

**ACTION: AC**

**The meeting adjourned at noon.**

**The next meeting will be held at East Lodge at 10 am on 18<sup>th</sup> May.**