

LEAMINGTON  
STUDIO *Artists*

## MINUTES OF THE MEETING OF THE TRUSTEES 19th January 2017

The meeting commenced at 12:20 pm at the Meeting Room at White Horse Inn in Leamington Spa.

### Present:

Trustees: Kate Livingston (KL) (Chair), Tony Cartwright (TC) (Treasurer), David Haedicke (DH) (Secretary), Alison Chantrey (AC) (Membership Secretary), Soolie Burke (SB), James Callaghan (JC), Morgan Forth (MF) (Manager, East Lodge), David Phillips (DP)

### 1. Welcome

KL welcomed everyone to the meeting, noting that all Trustees were present. She pointed out that the agenda for the meeting was intentionally brief due to the length of the agenda for the Away Day meeting that would immediately follow the regular Trustee meeting.

### 2. Matters Arising (see Minutes for 17<sup>th</sup> November 2016 for background)

#### 1. *Pump Room Gardens Renovation*

Information about the proposed decoration of the bandstand hoardings was included in the December newsletter. The following members have expressed interest in taking part: Clive Engwell, Janet Tryner, Paul and Kim Ingvar, Dave Chantrey and James Callaghan. AC will forward these names to Archie Pitts, from the Friends of the Pump Room Gardens and chair of the steering group for the Heritage Lottery-funded renovation of the bandstand in the Pump Room Gardens, along with an offer from LSA to help the steering group in connection with the project to decorate the hoardings.

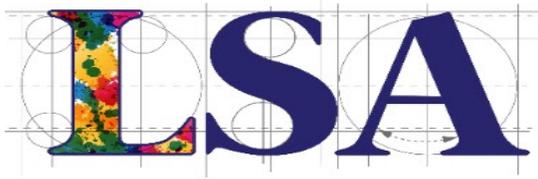
**ACTION: AC**

#### 2. *LSA ArtsFairs*

The ArtsFairs will return on 25th March 2017 and continue each month thereafter on the fourth Saturday of the month in conjunction with the Farmers Market. KL noted the need for someone from the Membership to volunteer to manage this project as AC no longer was able to do so.

#### 3. *ArtSpace*

A physical newsletter was posted to all members together with a Christmas card using an image of East Lodge in the snow kindly provided by Hilary Roberts. TC



LEAMINGTON  
STUDIO *Artists*

## **MINUTES OF THE MEETING OF THE TRUSTEES 19th January 2017 (continued)**

noted that the Christmas card and mailing to Members had cost approximately £500 and that this cost could be reduced for next year with better planning.

DP noted that a new editor—Carolina Sagadoy—has been appointed for ArtSpace and that the next issue of ArtSpace will be published at the beginning of February.

### **4. *Holiday party***

The holiday party was held successfully on the evening of 14 December 2016. Approximately 30 people attended.

### **5. *Exhibitions at Loft Theatre***

Dave Chantrey exhibited his photographs during the December run of *Oliver*. 7 other members have expressed an interest in exhibiting at the Loft Theatre. AC has put together an information sheet on what is involved and who the contacts are. A schedule is being drawn up. The next exhibition will take place in February. SB noted that there should be a poster or other medium at the Loft Theatre acknowledging LSA's involvement in the art exhibition and providing information on joining LSA. AC will coordinate with the Loft Theatre about doing this. TC will assist in preparing the poster.

**ACTION: AC/TC**

### **6. *Preparations for Away Day***

An online questionnaire was compiled and circulated to Members and two responses have been received. An agenda for Away Day has been circulated to all Trustees and arrangements have been made at White Horse Inn for a meeting following the regular Trustees meeting to 4:30 pm on January 19.

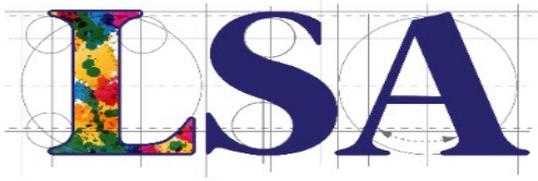
### **7. *Grant application to WDC***

The grant application was submitted by the deadline on November 21. Mair Evans, WDC Arts Director, informed KL in early January that the application was not successful. DH and TC will meet with Mair Evans on February 21 to discuss reasons for rejection and improvements in future submissions.

**ACTION: DH/TC**

### **8. *Renting Members' artwork to others for a rental fee.***

To date, no one has volunteered to get involved in a subcommittee for renting out artwork.



LEAMINGTON  
STUDIO *Artists*

## **MINUTES OF THE MEETING OF THE TRUSTEES 19th January 2017 (continued)**

### **3. Art In The Park 2017**

KL updated the Trustees on planning for AITP 2017, noting that an 'artists' village' concept of smaller pagodas will replace the main marquee seen in 2016. LSA has committed to take a marquee at AITP 2017 that will house six LSA members and a table for LSA. TC reported that he has paid for the marquee at a cost of £680 and that the tables will cost another £49. The six members signing up for a table will be charged £95 each. LSA will therefore incur a small loss on the marquee. MF reported that two people have provisionally signed up for display spots at EL in connection with AITP 2017. Three remaining spots at EL remain available.

### **4. East Lodge manager**

KL reported that MF will resign as EL manager on 22<sup>nd</sup> February, although he will continue as a Trustee and will continue to volunteer at EL. KL extended, on behalf of all the Trustees, her congratulations and appreciation to MF for his successful work in bringing EL on stream in 2016 and managing it over the course of its first year. MF said that he will update the job specifications for the position of EL manager based on his experience and provide that to KL and AC. The position will then be advertised in the next newsletter. SB noted her willingness to help with managing EL on an interim basis until a new manager is found and DP noted the interest of certain Members in the position but possibly only on a paid basis.

**ACTION: MF/KL/SB**

### **5. First Annual Open Exhibition for Photography**

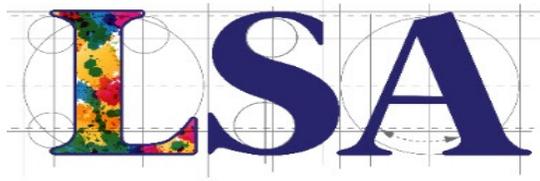
The first annual photography exhibition will be at EL from 8<sup>th</sup> February until 5<sup>th</sup> March. AC noted that a Private View for Members will be on 12<sup>th</sup> February from 1:30-3:30 pm. KL will find a judge for the event and there will also be a People's Choice award for the best submission. TC recommended early advertisement of the upcoming sculpture exhibition in April as well.

**ACTION: MF/AC/KL**

### **6. Positions that need to be filled in addition to EL manager**

KL noted that the positions of Coordinator for the Loft Theatre displays and Manager for the ArtsFairs need to be filled. She and AC will cover the need regarding the Loft Theatre displays until June but at that point a new continuing person should have been found. A manager for the ArtsFairs on an interim or full time basis has yet to be found.

**ACTION: AC/KL**



LEAMINGTON  
STUDIO *Artists*

**MINUTES OF THE MEETING OF THE TRUSTEES  
19th January 2017 (continued)**

**7. AOB**

MF noted that Meatcure, a local restaurant, has asked LSA about organising art displays on a small wall space at the restaurant. The Trustees agreed that LSA will promote this opportunity to Members in the newsletter and on Facebook but will note that Members should approach the restaurant directly since LSA will not curate the art to be displayed. MF will obtain details from Meatcure to place in the newsletter.

**ACTION: MF/AC**

The meeting concluded at 1:05 pm.

**Next meeting will be 16<sup>th</sup> February at 10 am at Deasil Art Gallery**