

LEAMINGTON  
STUDIO *Artists*

## MINUTES OF THE MEETING OF THE LSA TRUSTEES ON 8th SEPTEMBER 2016

### **Present:**

Kate Livingston (KL) (Chair), Soolie Burke (SB), James Callaghan (JC),  
Tony Cartwright (TC) (Treasurer), Alison Chantrey (AC) (Membership Secretary),  
Morgan Forth (MF), David Phillips (DP).

**Apologies:** David Haedicke (DH)

**The meeting commenced at 10am at Deasil.**

KL welcomed everyone to the meeting.

### **1. Notes of previous meeting**

The Notes of the meeting on 25<sup>th</sup> August 2016 were approved.

### **2. East Lodge Update**

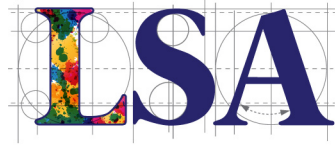
Further to an email, which he had sent to all Trustees, MF reported that owing to late payment of the rent for East Lodge, Warwick District Council had sent in bailiffs. MF had paid cash to the bailiffs to cover the cost of the rent (which had in fact already been paid) and a refund was now due. A review of procedures for dealing with post had taken place and changes implemented to ensure that no invoices could be mislaid in future.

There was understandable concern amongst those who had been threatened with confiscation of their property by the bailiffs. Efforts had been made to reassure them that there would be no repeat of this error. However, it should be recognised that the LSA was run by volunteers and that inappropriate language towards them by members should not be tolerated, whatever the circumstances.

[NOTE: Following the meeting, it was discovered that the rent invoice and final reminder had been sent to the wrong address. It appeared likely that the two notices had arrived late, at the same time, at East Lodge because they had been forwarded together. MF would follow up with WDC to ensure that their address records were correct and efforts would be made to get a refund of the bailiff fees.]

### **3. Annual Show**

Efforts to find a suitable venue for the annual show to take place in the same format as previous years had failed. It was therefore agreed to hold three separate annual shows for different media. The first show, for paintings and illustrations would take place in October; photography and 3D shows would take place in February and April 2017.



LEAMINGTON  
STUDIO *Artists*

It was agreed to charge £10 submission fee, which would be refundable for pieces not selected for exhibition. KL would invite an appropriate independent judge to choose the winner of a £100 award of merit and there would be a £50 people's choice award. A private view would take place on Sunday 9<sup>th</sup> October from 1-4pm. The maximum size of artwork eligible for submission would be 50cm x 70cm.

MF would seek sponsorship for a prize.

AC would draft a notice to members to circulate asap.

**ACTION: MF/KL/AC**

#### **4. Financial Update**

TC reported that there was very little change in the financial position since the previous meeting. No new report was made.

#### **5. Membership Update**

AC reported that membership numbers remained at 242. Several new members were recruited at Art in the Park, but unfortunately some existing members had decided not to renew.

Facebook Likes had risen significantly since MF invited his FB friends to Like the LSA Page.

#### **6. Pump Rooms Exhibition**

It was agreed that DP would write to the Art Gallery and Museum to ask for a meeting to discuss local artists using the exhibition space. DP would pursue this matter on behalf of the committee.

**ACTION: DP**

#### **7. ArtSpace**

SB had several suggestions for future editions of ArtSpace. It was agreed that she would write to the editor with her ideas, which, in particular, focussed on a more evident presence of LSA in the print and better links between LSA and ArtSpace, through, for example, LSA branding. DP would arrange a meeting of the editorial board to include SB and KL so that there could be a better understanding between the Trustees and ArtSpace committee.

**ACTION: DP/SB**

#### **8. Art Fair**

AC reported that several options for the Art Fair had been explored, including holding it at the Town Hall or Pump Rooms. CJ Events, which managed the Farmers'/Produce Market in Leamington was happy to include a section for art. The market was due to relocate from the Pump Room Gardens to Regent Grove whilst



the gardens were renovated. It was agreed that AC should pursue the option with CJ Events.

**ACTION: AC**

#### **9. Marketing Materials**

AC reported that a new banner had been procured to advertise East Lodge. It was now up outside the Aviary Café. LSA business cards had also been ordered. AC was putting together a set of marketing materials for use at the Kenilworth Fiesta on 18<sup>th</sup> September by Gabrielle Rucinski who would be promoting LSA.

**ACTION: AC**

#### **10. Lock up and East Lodge storage**

TC reported that SB and TC had cleared all paperwork from the lock up. Confidential waste had been shredded. A quote of £100 to clear the lock up had been received. There were still some items which were of use to LSA and which would need to be brought to East Lodge including tools, lighting and plinths. The basement at East Lodge also needed clearing and tidying.

Elsewhere in storage were a printer and scanner. These were no longer needed by LSA, but had some financial value. JC would arrange to test that they were still working so that they could be sold.

**ACTION: JC**

The meeting adjourned at 11.15am.